

No. PER (AP) C-B(2)-2/2015-Vol-II
Government of Himachal Pradesh
Department of Personnel (AP-III)

From

The Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Govt. of H.P.
2. All Divisional Commissioners in Himachal Pradesh.
3. All Heads of Departments in Himachal Pradesh.
4. All Deputy Commissioners in Himachal Pradesh.

Dated: Shimla-171002, the 8th April, 2025

Subject: - Regularization of contract appointees in the Government departments in Financial Year 2025-26- Instructions thereof.

Sir/Madam,

I am directed to refer to the subject cited above and to say that the contract employees who have completed two years' continuous service as on 31st March, 2025 shall be regularized, subject to observance of the following terms & conditions:-

- i. The contractual appointees will be eligible for regularization against available vacancies.
- ii. The regularization will be strictly on the basis of seniority subject to the condition that eligibility criteria etc. prescribed in the Recruitment and Promotion Rules for the post have been observed at the time of their initial recruitment on contract.
- iii. The candidate should be medically fit for the post against which he/she is being considered for regularization. Obtaining the Medical fitness certificate of the candidate shall be ensured in accordance with the provisions contained in FR 10 and SR 4 (1), 4 (2) and 4 (3).
- iv. The regularization shall be subject to verification of character and antecedents of the candidate being considered for regularization as provided in the H.P. Financial Rules.
- v. For the determination of date of birth of the candidate concerned, the criteria as laid down in Rule 172 of the Himachal Pradesh Financial Rules, 2009 shall be observed.
- vi. A Screening Committee shall be constituted in the Department concerned to screen eligible official for regularization.
- vii. The contractual appointees who are to be regularized shall be appointed at the minimum of the time scale of the post.

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- viii. The contractual appointee who are regularized shall be liable to be posted anywhere in the State.
- ix. The regularization will be with prospective effect i.e. from the date of issue of regularization orders.

These instructions may kindly be brought to the notice of all concerned for strict compliance. The receipt of the same may also be acknowledged.

Yours faithfully,



(Sant Raj Puharta)

Under Secretary (Personnel) to the
Government of Himachal Pradesh.

Phone No. 0177-2628479

Endst. No. PER (AP) C-B(2)-2/2015-Vol-II Dated: Shimla-2, th 8 April, 2025
Copy forwarded to the following for information and necessary action:-

1. The Secretary to the Governor, Himachal Pradesh.
2. The Registrar, H.P. High Court, Shimla.
3. The Secretary, H.P. Vidhan Sabha.
4. The Secretary, H.P. Public Service Commission, Shimla.
5. The Special Secretary (Finance-Regulation) to the Govt. of Himachal Pradesh.
6. The Joint Secretary (GAD) to the GolIP w.r.t. item No. 06 of CMM meeting dated 05.04.2025.
7. All the Section Officers in H.P. Secretariat, Shimla-171002.



Under Secretary (Personnel) to the
Government of Himachal Pradesh
