

**GOVERNMENT OF HIMACHAL PRADESH**  
**Administrative Reforms Organization**

No. Per (AR) F(1)-4/2009

Dated:13-07-2010

**NOTIFICATION**

The Government of Himachal Pradesh is pleased to constitute a Committee under the Chairpersonship of the Chief Secretary to the Govt. of Himachal Pradesh, consisting of the following, to scrutinize the complaints, made against the Secretaries to the Govt. of Himachal Pradesh:-

- |    |                                  |                  |
|----|----------------------------------|------------------|
| 1. | Chief Secretary                  | Chairperson      |
| 2. | Additional Chief Secretary       | Member           |
| 3. | Pr. Secretary (Home & Vigilance) | Member           |
| 4. | Pr. Secretary to Chief Minister  | Member           |
| 5. | Pr. Secretary (Personnel)        | Member Secretary |

2. Complaints against Secretaries to the Government of Himachal Pradesh whether pseudonymous or otherwise, received by the Chief Minister's office or Ministers' offices or the Department of Personnel or the Chief Secretary's office, will be first scrutinized by the Committee. This Committee, after reviewing the complaints, would proceed as follows:-

- (c) If there is no substance in the complaint or the complaint is frivolous in nature, the Committee would close the complaint and inform the concerned office from where the complaint was received;
- (d) In case the preliminary scrutiny of the complaint indicates that there is some substance in it or there are verifiable allegations, the Committee could do one or more of the following:-
- Seek the comments of the Secretary concerned;
  - Call for the concerned file(s);
  - Call for the relevant records, including annual property returns, other reports etc..

3. Having received appropriate inputs on the complaints, the Committee will then proceed in the following manner:-

-In case the records/ comments indicate that there is no substance in the complaint, it will be closed.

-If after scrutiny, it is felt that there is some substance in the complaint, a view would have to be taken by the Committee, regarding the nature of the investigation called for and an appropriate recommendation made in this

TD(A.S.C.)  
11/5/10

SHIP Secy Unit Shikha  
Diary No... 36455  
Diary Date... 15/7/10

A. 674

-Thereafter, the recommendations would be submitted to the Disciplinary Authority for action as deemed fit.

4. The above Committee may keep the above offices informed at regular intervals about the status of the scrutiny/ review undertaken by the Committee into complaints forwarded by the above offices.

By order

Chief Secretary to the  
Govt. of Himachal Pradesh

Endst. No. : as above

Dated:13-07-2010

Copy forwarded for information and necessary action to:-

1. The Pr. P.S. to Hon'ble Chief Minister, Himachal Pradesh, Shimla-2.
2. All the Ministers of Himachal Pradesh, Shimla-2.
3. All the Administrative Secretaries to the Govt. of Himachal Pradesh, Shimla-2.
4. The Sr. P.S. to Chief Secretary, Himachal Pradesh, Shimla-2.
5. The Senior Tech. Director and SIO NIC, HP Secretariat Unit, Shimla-2 with the request that above notification may be placed on the website of AR and Personnel Departments.

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Joint Secretary (AR) to the  
Govt. of Himachal Pradesh