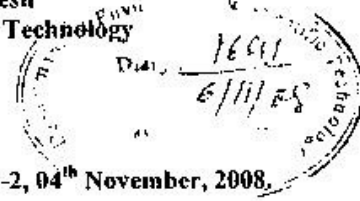


Government of Himachal Pradesh
Department of Environment, Science & Technology
H.P. Secretariat, Shimla-2



No. STE-F(4)-3/2008

Dated: Shimla-2, 04th November, 2008.

NOTIFICATION

The Governor, Himachal Pradesh, is pleased to create Himachal Pradesh Environment Fund in the State and to notify the Department of Environment, Science & Technology, Narayan Villa, Near Woodville Palace, Shimla-2, H.P. as nodal agency to provide all logistic support and discharge duties in respect of all functions of the Himachal Pradesh Environment Fund in the State of Himachal Pradesh.

The Governor of Himachal Pradesh is further pleased to notify the Environment Fund Administering Committee which will administer the said Environment Fund as follows:

1.	Chief Minister	Chairman
2.	Minister (Environment, Sci & Tech.)	Member
3.	Chief Secretary to the Govt.	Member
4.	Pr. Secretary (Environment, Sci & Tech.)	Member
5.	Representative of Pr. Secretary (Finance)	Member
6.		To be nominated by the Government.
7.	Two Non-official Members	
8.	Director (Environment, Sci & Tech.)	Member Secretary

The Governor of Himachal Pradesh is further pleased to notify the instructions for administering the Himachal Pradesh Environment Fund at Annexure-I [Page-1-4].

By Order/-
Chief Secretary to the
Government of Himachal Pradesh, Shimla

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Endstt. No.: As above.

Dated: Shimla-2, 04th November, 2008.

Copy forwarded for information and necessary action to:

1. The Secretary to the Governor, H.P. Shimla-2
2. The Pr. Private Secretary to the Hon'ble Chief Minister, H.P. Shimla-2
3. The Private Secretaries to all Hon'ble Ministers, H.P., Shimla-2
4. The P.S. to the Chief Secretary to the Government of H.P., Shimla-2
5. All Administrative Secretaries to the Government of H.P.
6. All the Heads of the Department in H.P.
7. All Deputy Commissioners in H.P.
8. All Members of the Environment Fund Administering Committee cited above.
9. All Chairmen/Managing Directors of the Boards, Corporation in H.P.
10. The Director (Environment & Scientific Technologies), H.P. Govt., Narayan Villa, Shimla-2.
11. The Member Secretary, H.P. State Pollution Control Board, Paryavaran Bhawan, Phase-III, Below BCS, New Shimla-9.
12. The Member Secretary, H.P. State Council for Science, Technology and Environment, SDA-Complex, Kasumpti, Shimla-9
13. The Controller, Printing and Stationary Department, H.P., Shimla-4 for publication in Rajpatra (ordinary).
14. Guard file.

J. S. Jhalur

Pr. Secretary (Env. S&T) to the
Government of Himachal Pradesh

- 4 -

**Government of Himachal Pradesh
Department of Environment, Science & Technology**

**INSTRUCTIONS FOR ADMINISTRATION OF
THE HIMACHAL PRADESH ENVIRONMENT FUND**

1. There shall be a fund to be known as Himachal Pradesh Environment Fund at the State Headquarters

INSTRUCTIONS:

2. **CONTRIBUTION TOWARDS THE HIMACHAL PRADESH ENVIRONMENT FUND:**
- (1) The Himachal Pradesh Environment Fund will comprise of :-
- (i) Direct contribution, donations, from the individuals/ industrialists/ NGOs/ industries associations/ hotel associations/ Departments, Corporate bodies, Societies etc.,
 - (ii) Any other source of donation which the State Government may deem fit
3. **DRIVE FOR COLLECTIONS OF THE FUND:**
- (1) Government employees can associate themselves for the Himachal Pradesh Environment Fund. Collections will not be made by the Government employees in the discharge of their official duties or with reference to the official functions like issue of licenses, registration of documents etc. Collection can however be made/ raised by Govt. Employees by organizing fairs, cultural programmes, through advertisements in magazine/ newspaper publication etc
- (2) Direct contribution, donations, from the individuals/ industrialists/ NGOs/ industries associations/ hotel associations/ Departments, Corporate bodies, Societies etc., shall be accepted at any time in the Himachal Pradesh Environment Fund though there will not ordinarily be a specific drive for collection of environment fund at any level from the Government side

4. **APPORTIONMENT OF THE COLLECTIONS:**

Out of the total collection from the Himachal Pradesh Environment Fund computed at the end of financial year:-

- (1) An amount up to 50% of the total collections out of the Himachal Pradesh Environment Fund could be contributed towards environmental protection, conservation, restoration and mitigation works etc. including efforts to reduce carbon footprints.
- (2) An amount up to 25% of the total collections out of the Himachal Pradesh Environment Fund could be given to the development of environmental infrastructure in the State.
- (3) An amount up to 10% of the total collections out of the Himachal Pradesh Environment Fund could be contributed for environmental educational activities, awareness programmes etc.
- (4) An amount up to 10% of the total collections out of the Himachal Pradesh Environment Fund could be given for any environmental purposes at the discretion of Chairman of the 'Environment Fund Administering Committee'.
- (5) An amount up to 5% of the total collections out of the Himachal Pradesh Environment Fund shall be kept as contingency for administering of Himachal Pradesh Environment Fund including expenses for maintenance of accounts, logistics, organizing of meetings etc.

Note: As an interim arrangement, the grants would be based on quarterly contribution/ donations.

5. **GOVERNANCE COMMITTEE TO ADMINISTER THE HIMACHAL PRADESH ENVIRONMENT FUND:**

The Himachal Pradesh Environment Fund will be administered by a Committee named as "Environment Fund Administering Committee" consisting of the following which would ordinarily meet once in three months.

1.	Chief Minister	Chairman
2.	Minister (Environment, Sci & Tech.)	Member
3.	Chief Secretary GovtP	Member
4.	Pr. Secretary (Environment, Sci & Tech.)	Member
5.	Representative of Pr. Secretary (Finance).	Member
6.		
7.	Two Non-official Members	To be nominated by the Government.
8.	Director (Environment, Sci & Tech.)	Member Secretary

6. INCURRING OF EXPENDITURE OUT OF THE HIMACHAL PRADESH ENVIRONMENT FUND:

- (1) Expenditure from the Himachal Pradesh Environment Fund shall only be incurred after approval by the Environment Fund Administering Committee for the purposes defined in para 4 above except for 10% of total collection earmarked for expenditure at the discretion of Chairman of Environment Fund Administering Committee.
- (2) While examining grant proposals for the Himachal Pradesh Environment Fund the Environment Fund Administering Committee shall ensure that the proposals cover one or more of the following aspects:
 - (i) Proposal for environmental protection, conservation, restoration and mitigation works etc. including efforts to reduce carbon footprints in the environmentally vulnerable areas.
 - (ii) The proposal for Development of environment infrastructure for environment protection, eco restoration, mitigation etc.
 - (iii) Awards to individuals organizations, institutions etc. of proven track record that have rendered rendering valuable services to the Nation/ State in protection of environment for recognition of their contribution for the cause of environment protection.
 - (iv) Relief for environment protection in exceptional cases for the following categories:
 - a) Environmental losses sustained as a result of natural calamities.
 - b) Grants to villages proactive for environment protection and reducing carbon footprints.
 - c) Grant to schools, institutions, organizations showing proactive role in environmental protection and conservation.
 - (v) Environmental educational activities, awareness programmes.
 - (vi) Any other case not covered by any of the above categories and where the Environment Fund Administering Committee is satisfied with regard to the genuineness of the demand of grant for environmental protection, conservation, mitigation and restoration.

7. RECEIPT OF FUNDS:

1. The following are designated authorities for the receipt of funds under the Himachal Pradesh Environment Fund
 1. At State Head Quarters:
 - a) Office of Chief Minister, H.P.
 - b) Office of Director (Environment, S & T).
 2. At District Level:
 - a) Office of Deputy Commissioners in H.P.

2. Mode of Payment: The donations/contributions shall have to be made in the form of Demand Draft or crossed Account Payee Cheques payable to Himachal Pradesh Environment Fund, Shimla H.P.

8. MONITORING OF HIMACHAL PRADESH ENVIRONMENT FUND:

1. The Grant so provided from/ out of the Himachal Pradesh Environment Fund for environment protection etc. shall be monitored by the Member Secretary of the Himachal Pradesh Environment Fund Administering Committee i.e. Director (Environment, Sci. & Tech.).
2. The Member Secretary of the Himachal Pradesh Environment Fund Administering Committee i.e. Director (Environment, Sci. & Tech.) shall ensure that the grant so provided out of the Himachal Pradesh Environment Fund is utilized for the purpose for which it has been provided.
3. The Member Secretary of the Himachal Pradesh Environment Fund Administering Committee i.e. Director (Environment, Sci. & Tech.) shall ensure that the Utilization Certificates are given by the recipients of grants.

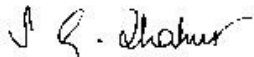
9. CUSTODY OF THE ACCOUNT:

1. The money received / lying in the Himachal Pradesh Environment Fund shall be credited to Saving Fund Account in the Nationalized/Cooperative Bank at Shimla by the Member Secretary, Environment Fund Administering Committee.

The account in respect of Himachal Pradesh Environment Fund shall be operated by the Director (Environment, Science & Technology).

10. AUDIT:

The account of the Himachal Pradesh Environment Fund will be audited by the Examiner, Local Fund Accounts Himachal Pradesh.


of Pr. Secretary (Env., Sci. & Tech.) to the
Government of Himachal Pradesh, Shimla-2.