

No. FIN-(PR)B(7)-1/98-III
Government of Himachal Pradesh
Finance (Pay Revision) Department.

From

The F.C.-cum-Secretary (Finance) to the
Government of Himachal Pradesh.

To

1. All Administrative Secretaries to the
Government of Himachal Pradesh.
2. The Registrar, H.P. High Court. Shimla-2.
3. The Secretary, H.P. Vidhan Sabha, Shimla-4.
3. All Heads of the Departments in H.P.
4. All Deputy Commissioners in H.P.

Dated Shimla-171002, the 3rd November, 2001

Subject :

Clarification regarding bifurcation of cadre of Clerks.

Sir,

I am directed to invite a reference to this Departments' Notification of even number dated 31st May, 2001 read with Notification No. Fin-(PR)B(7)-1/98 dated 1.9.1998 and 20th January, 1998 regarding revision of pay scales of the State Government employees w.e.f. 1.1.1996 and to say that the Clerks who were placed in the pre-revised pay scale of Rs. 950-1800, Rs. 1200-2130 designated as Senior Clerk, Rs. 1500-2700 designated as Junior Assistants were allowed revised equivalent of Rs. 3120-5160, 4020-6200 and Rs. 5000-8100 respectively vide Notification dated 20th January, 1998. Thereafter vide Notification dated 1st September, 1998, the cadre of Clerks as on 1.1.1996 was bifurcated in the ratio of 50:50 i.e. 50% posts of clerks are allowed pay scale of Rs. 3120-5160 and the remaining 50% posts are designated as Junior Assistants in the pay scale of Rs. 4400-7000 with the rider that the posts of Junior Assistant shall be filled up by promotion to the extent of 100% from amongst the Clerks who have an experience of working as such for a minimum period of 5 years in the cadre of the Department in which he is

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working at the time of promotion. However the designation and the revised equivalent of the un-revised pay scale of officials working as Senior Clerk and Junior Assistant as on 1st January, 1996 shall be protected as a measure personal to them. *Subsequently vide Notification dated 31st May, 2001 it has been decided that the posts of Junior Assistants shall be filled up by placement to the extent of 100% out of the Clerks who have an experience of working as such for a minimum period of five years in the cadre of the department in which he is working at the time of placement.*

Some promotions to the posts of Junior Assistants were made during the period 1.9.98 to 31.5.2001 with retrospective effect and the pay of the Junior Assistants was fixed by allowing benefit of F.R. 22.1(a)(I) in accordance with the instructions contained in Notification dated 1.9.1998. On the other hand some employees missed being placed in the higher scale.

The matter regarding regulating the pay of Junior Assistants during the period 1.1.1996 to 31.5.2001 in accordance with the revised guidelines, was under active consideration of the Government. In Order to settle all such matter arising due to issue of instructions from time to time vide Notifications dated 20.1.1998, 1.9.98 and 31.5.2001, the Government has decided as under :

1. In Such Cases, incumbents of the posts of Clerks who were placed as Junior Assistants on completion of 10 years of service during the period 1.1.96 to 1.9.98 in the pre-revised scale of 1500-2700, were allowed revised equivalent pay scale of Rs. 5000-8100 to them and the pay and arrears were drawn and paid to them in the converted scale of Rs. 5000-8100 prior to 1.9.1998. The pay of such incumbents is to be re-fixed and drawn in the pay scale of Rs. 4400-7000 w.e.f. 1.9.98. However no recoveries are to be made.
2. In case of such employees who were earlier promoted as Junior Assistant under the then instructions, and are eligible to be placed as Junior Assistant as per revised instructions dated 31.5.2001, such incumbents are to be placed as Junior Assistant from the due date and the pay shall be re-fixed after ordering placement from the due

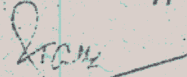
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date in the placement scale of Rs. 4400-7000. However recoveries of the amount already paid to such incumbents from the date of promotion to 30th May, 2001 shall not be effected and pay in respect of such incumbents will be admissible at reduced rate w.e.f. 31.5.2001.

3. Such employees who were promoted as Junior Assistant during the period 1.9.98 to 30.5.2001 and are otherwise not eligible for placement as per provisions of Notification dated 31.5.2001, have to be reverted. However no recoveries of the amount drawn upto 30.5.2001 is to be made but the pay of such employees shall be re-fixed at the level the employee would have drawn had he continued to work as Clerk from the beginning and drawn at the reduced rate w.e.f. 31.5.2001.
4. In case of such employees who missed placement as some other employee got out of turn promotion, placement is to be given from the due date as per Notification dated 31.5.2001 on notional basis and factual from 31.5.2001. No arrears in such cases are to be paid.
5. Cases already settled/decided regarding recovery prior to issue of these instructions will not be re-opened.
6. It will be responsibility of the Heads of the Departments to verify the facts carefully so that no unintended benefit is given to any one.

Yours faithfully,


(R.N. Batta)

Additional Secretary (FIN-PR) to the
Government of Himachal Pradesh.

No. FIN-(PR)B(7)-1/98-III Dated Shimla-171002, the 3rd November, 2001
Copy forwarded for information and necessary action to :

1. The Accountant General, Himachal Pradesh, Shimla-3 with 20 copies.
2. The Sr. Deputy Accountant General (A&E), H.P., Shimla-3 with 20 copies.
3. The Revenue Commissioner, Himachal Pradesh, Shimla-171002.
4. The Resident Commissioner, H.P. Himachal Bhawan, Sikandra Road, New Delhi.
5. All Superintendents of Police in H.P.