

**H.P.BOARD OF DEPARTMENTAL EXAMINATION
DEPARTMENTAL EXAMINATION OF OTHER GAZETTED OFFICERS/
OFFICIALS OF HIMACHAL PRADESH SESSION NOVEMBER, 2009**

PAPER-1 **[(FINANCIAL ADMINISTRATION (MORNING)]**

Time Allowed: 3 Hours.

Maximum Marks: 100

- Note:-** 1. Attempt Five questions in all (two questions from Part-1 and three Questions from Part-II)
2. All questions carry equal marks
3. Reference books as approved by the H.P. Govt. notifications and use of Calculators are allowed.
4. Link the answer with reference to the rules and orders relating to the H.P. Govt.

PART-1 (Attempt any two questions)

- Q.No.1 Describe the composition and functions of Planning Commission of India? How State Plan is finalized and what is its role in the finalization of state Budget and its development? **(20 Marks)**
- Q.No.2 What are the duties and responsibilities of DDOs with reference to Financial Rules and instructions issued by the Finance Department from time to time? Explain in detail? **(20 Marks)**
- Q.No.3 Budget is a three years phenomena, discuss. How a state budget is passed in The State Legislative Assembly. Describe the various Stages involved in State Budget. **(20 Marks)**
- Q.No.4 Write Notes on:-
(i) Consolidation Fund and Contingency Fund.
(ii) Role of Finance Commission of India.
(iii) Voted Expenditure and Vote on Account
(iv) Supplementary Demands for Grants.
(v) Cannons of Financial propriety **(5 x 4 = 20 Marks)**

PART-II (Attempt any three questions)

- Q.No.5 a) How will you deal with the “willful absence” from duty of an official? **(8 Marks)**
- b) Can an increment already accrued be withheld by an order of penalty? Also distinguish between withholding of “one Increment” and “Next Increment.” **(12 Marks)**

Q.No. 6 Describe various kinds of leave which are earned by duty under CCS (Leave) Rules, 1972. **(20 Marks)**

Q.No.7 a) Specify the conditions on which service counts for increments. **(10 Marks)**
b) How would you regulate the pay of a Government Servant who has been reduced as a punitive measure to a lower grade of post? **(10 Marks)**

Q.No.8 Distinguish between
a) "Compassionate allowance" and "Compensation Pension"
b) "Retiring Pension" and "Compassionate Allowance"
c) "Mileage allowance" and "Daily Allowance".
d) "Retirement Gratuity" and "Death Gratuity"
e) "Leave not due" and "Extraordinary leave". **(5 x 4 = 20 Marks)**

Q.No.9 a) What is the procedure to be followed in the disposal of surplus and Unserviceable stores?
b) For what purpose are advances from GPF permissible? **(10+ 10= 20 Marks)**

Q.No.10 a) What are the general conditions of eligibility for sanctioning an advance for The purpose of conveyance to Government servant?
b) How will you regulate the Daily allowance for halt at an outstation in respect Government servant, who returns to his headquarters daily after performance Of duty due to non- availability of proper accommodation at the place of Temporary duty or other similar reasons t suit his convenience? **(10+ 10= 20 marks)**

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