

No. Per (AP.B) B (19)-7/2002
Government of Himachal Pradesh
Department of Personnel (Apptt.II)

Dated Shimla-171 002, 27th February, 2004

From

The Chief Secretary to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the
Government of Himachal Pradesh
2. All the Heads of Department in Himachal Pradesh.
3. All the Deputy Commissioners in HP
4. All the Chairman/Managing Directors Registrar of
Boards / Corporations / Universities in HP.
5. The Registrars,
H.P.University, Shimla/CSW Krishi Vishwa
Vidyala, Palampur and Dr.Y.S.Parmar University
of Horticulture and Forestry, Solan.

Subject: **Regularization of Part time employees.**

Sir,

I am directed to say that the matter regarding regularization of Part-Time employees has been engaging the attention of the Government for some time past. It has now been decided by the Government that part time Class.IV employees who have completed ten years continuous service as on 31-12-2003 in all Departments except Education and Ayurveda Departments will be made daily wager subject to the observance of the following terms and conditions :-

1. Part-Time Class-IV employees who have completed Ten years of continuous service as on 31-12-2003 will be made daily wager. Posts vacated by such part-time employees shall stand abolished.
2. The orders to this effect will be issued at the level of Head of Departments after verifying the facts.

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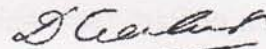
: 2 :

3. The conversion to daily wager status will be with prospective effect.
4. The autonomous Boards and Corporations including the Universities are not required to follow these orders mutatis-mutandis but should decide the same depending on their own financial position.
5. After converting the Part-Time employees as daily wager the information should come to the Finance Department for effective monitoring to ensure that only the sanctioned posts have been converted.

These instructions may kindly be brought to the notice of all concerned for strict compliance and the receipt of the same may also be acknowledged.

This issues with the prior approval of the Finance Department obtained vide their U.O. No. 188 Fin-F/2004 dated 25th February 2004.

Yours faithfully,



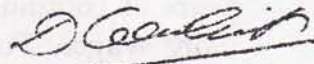
Additional Secretary (Personnel) to the
Government of Himachal Pradesh

No. Per (AP.B) B (19)-7/2002 Dated Shimla-171 002, 27th February 2004

Copy for favour of information and necessary action

is forwarded to :-

1. The Accountant General, H.P. Shimla-171 004.
2. The Secretary, HP Public Service Commission, Shimla-171 002.
3. The Finance Department (F), H.P. Secretariat, Shimla-171 002.
4. Guard file (100 spare copies).



Additional Secretary (Personnel) to the
Government of Himachal Pradesh

No. Per(AP.B)F(1)-1/2006-Vol-II
Government of Himachal Pradesh
Department of Personnel (Apptt.II)

Dated Shimla-171 002, **5 July 2007**

From

The Chief Secretary to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh
2. All the Heads of Department in Himachal Pradesh.
3. All the Deputy Commissioners in HP
4. All the Chairman/Managing Directors/Registrar of Boards / Corporations / Universities in HP.
5. The Registrars,
H.P.University, Shimla/CSW Krishi Vishwa Vidyala, Palampur and Dr.Y.S.Parmar University of Horticulture and Forestry, Solan.

Subject: **Policy to regulate the services of Part-Time workers.**

Sir,

I am directed to say that the matter regarding movement of part time workers to daily wage basis has been engaging the attention of the Government for some time past. It has now been decided by the Government that Part-Time Class-IV employees having completed ten years continuous service as on 31st March 2006 in all Departments except Education and Ayurveda Departments will be made daily wager **subject to the observance of the following terms and conditions: -**

- (i) Part-Time Class-IV employees having completed ten years of continuous service as on 31st March 2006 will only be made daily wager. Posts vacated by such part-time employees shall stand abolished.
- (ii) The orders to this effect will be issued at the level of Head of Departments after verifying the facts.

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- (iii) For the determination of date of birth of the candidate concerned, criterion as laid down in Rule 7.1. of HPFR Vol-I shall be observed.
- (iv) The conversion to daily wager status shall only be from prospective effect i.e. after the date the orders are issued after completion of all codal formalities.
- (v) The autonomous Boards and Corporations including the Universities are not required to follow these orders mutatis-mutandis but should decide the same depending on their own financial position.
- (vi) Such Part-Time workers, who have been engaged without being sponsored by the Employment Exchange, may be given relaxation while conversion.
- (vii) After converting the Part-Time employees as daily-wager the information should come to the Finance Department for effective monitoring.

These instructions may kindly be brought to the notice of all concerned for strict compliance and the receipt of the same may also be acknowledged.

This issue with the prior approval of the Finance Department obtained vide their letter No. Fin-F (A)11-2/2007 dated 28th March 2007:

Yours faithfully,

Rajmohan

Deputy Secretary (Personnel) to the
Government of Himachal Pradesh

No. Per(AP.B)F(1)-1/2006-Vol-II Dated Shimla-171 002, 5 July 2007
Copy for favour of information and necessary action is forwarded to :-

1. The Accountant General, H.P. Shimla-171 004.
2. The Addl. Secretary (GAD) to the Government of Himachal Pradesh Shimla-171 002.
3. The Finance Department (F), H.P. Secretariat, Shimla-171 002.
4. Guard file (50 spare copies).

Rajmohan

Deputy Secretary (Personnel) to the
Government of Himachal Pradesh

No. Per(AP.B)F(1)-1/2009
Government of Himachal Pradesh
Department of Personnel (Apptt.II)

Dated Shimla-171 002, ^{13th} October, 2009

From

The Chief Secretary to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the
Government of Himachal Pradesh
2. All the Heads of Department in Himachal Pradesh.
3. All the Deputy Commissioners in HP

Subject: Policy to regulate the services of Part-Time
workers.

Sir,

In continuation of this Department letter No. Per(AP.B)F(1)-1/2006-Vol-II dated 5th July, 2007, I am directed to say that the matter regarding movement of part time workers to daily wage basis has been engaging the attention of the Government for some time past. It has now been decided by the Government that Part-Time Class-IV employees having completed ten years continuous service as on 31st March 2009 in all Departments except Education and Ayurveda Departments will be made daily wger **subject to the observance of the following terms and conditions:-**

- (i) Part-Time Class-IV employees having completed ten years of continuous service as on 31st March 2009 will only be made daily wger. Posts vacated by such part-time employees shall stand abolished.
- (ii) The orders to this effect will be issued at the level of Head of Departments after verifying the facts.
- (iii) For the determination of date of birth of the candidate concerned, criterion as laid down in Rule 7.1. of HPFR Vol-I shall be observed.

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(iv) The conversion to daily wage status shall only be from prospective effect i.e. after the date the orders are issued after completion of all codal formalities.


(v) Such Part-Time workers, who have been engaged without being sponsored by the Employment Exchange, may be given relaxation while conversion.

(vi) After converting the Part-Time employees as daily wage the information should come to the Finance Department for effective monitoring.

These instructions may kindly be brought to the notice of all concerned for strict compliance and the receipt of the same may also be acknowledged.

This issue with the prior approval of the Finance Department obtained vide their No.511172-Fin(C)B(15)-3/2006 dated 20-08-2009.


Yours faithfully,


Joint Secretary (Personnel) to the
Government of Himachal Pradesh
dated Shimla-171 002, 13th October 2009

No. Per(AP. B)F(1)-1/2009

Copy for favour of information and necessary action is forwarded to :-

1. The Pr. Accountant General, H.P. Shimla 171 003.
2. The Spl. Secretary (GAD-C) to the Government of Himachal Pradesh Shimla-171 002
3. The Finance Department (C), H.P. Secretariat, Shimla-171 002.
4. Guard file (20 spare copies).


Joint Secretary (Personnel) to the
Government of Himachal Pradesh